

# EMERGENCY PLAN

## Delta Deas Scholastic Regatta 2024

**Safety Advisor:** Judy Kelly 604-358-7709

**Regatta Chair:** Helen Healey 604-836-4632

**Chief Umpire** Simon Litherland 778-840-5748

**Senior First Aid Attendant**

**REGATTA ADDRESS:** Deas Island Regional Park, Delta 6090 Deas Island Road,  
DELTA, BC V4K 5A8

**EMERGENCY CONTACT:** 9-1-1 for all emergencies

### ACCESSIBLE AREAS FOR EMERGENCY VEHICLES ON THE SLOUGH

**River House Marina** 5825 60 Ave, Delta BC V4K 0B2 – located across from start of racecourse

**Delta Deas Rowing Club Dock** 6090 Deas Island Road, Delta BC V4K 5A8

### IN THE CASE OF AN EMERGENCY

#### SAFETY ADVISOR:

- Assumes command.
- Coordinates activities with the Chief Umpire and Regatta Chair
- For Medical Emergencies coordinates activities with the Senior First Aid Attendant
- Designates a 'Call Person' if a call to 911 is needed. This person stays on the line with the 911 operator
- Direct and control operations until the arrival of the appropriate authorities
- Identify him/herself to the authorities; liaise with authorities and direct personnel as necessary
- Notifies Park Attendant of nature of emergency and remains in contact to coordinate activities

#### SENIOR FIRST AID ATTENDANT (Medical Emergencies)

- Primary responsibility is providing emergency and first aid to ill/injured person
- The First Aid personnel will be at the First Aid Tent located to the west side of the DDRC building
- First Aid Attendant may ask for assistance from, or explicitly defer to, someone with more medical training
- Identify him/herself to the ambulance personnel; liaise with ambulance personnel and direct personnel as necessary
- Waits with the injured person until Emergency Medical Services arrives and the injured person is transported away from site.

#### REGATTA CHAIR:

- Coordinates with the Safety Advisor and Chief Umpire
- Designate a control person/s to ensure;
  - That emergency vehicles will be able to access the required location on site
  - Clears any traffic from the entrance/access road before emergency vehicles arrive

- Waits at the driveway entrance to direct the emergency vehicles when they arrive
- For Medical Emergencies locate the injured rower's coach (delegate a volunteer to do this) Quick access to information on each rower is important in the event of emergency

## CHIEF UMPIRE

- Coordinates activities with the Safety Advisor and Regatta Chair
- Halt the event if there is risk to any participant, or a reduction of safety to all those involved.
- Direct umpires and safety boat operators as necessary.
- Co-ordinate on-water operations,

## CALL PERSON

- If appropriate the person closest to the situation is designated to call 911 for emergency help.
- Provide all necessary information to dispatch and stay on the line until emergency responders arrive.
- Provide information on the closest access point to the emergency situation:

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**Delta Deas Rowing Club Dock**    6090 Deas Island Road, Delta BC V4K 5A8

## 911 SCRIPT

- Follow the 911 dispatcher's prompts
- "My name is \_\_\_\_\_ our regatta is at 6090 Delta Island Road within Deas Island Regional Park, Delta BC"
- "The phone number I am calling from is: \_\_\_\_\_ (if using club phone the number is 604 946 3074)"
- Describe the nature of the emergency
- Request water rescue if appropriate
- DO NOT HANG UP!!!
- Stay on the line and answer any questions asked by the dispatcher
- Provide dispatch with an alternate phone number in case you're accidentally cut off
- *Minimize the use of walky-talkies and do not use them when passing confidential information*
- Ask the dispatcher how long until the emergency vehicles arrive and provide that information to the Safety Advisor and Regatta Chair and Chief Umpire as soon as possible

## ON WATER EMERGENCY

- Calm judgement must be used in assessing whether a situation is an emergency or is likely to develop into an emergency

## SAFETY BOATS

- Ensure Safety Advisor and Chief Umpire are notified of any potential or actual emergency situations
- Follow the Chief Umpires instructions

## COMMUNICATION

- Cellphones are the most reliable form of communication on the slough. They must be fully charged. It must be in a position that you will hear it if it rings or feel it if it vibrates
- Emergency plan and First Aid Plan must be in the safety boat and understood by safety boat drivers

- Emergency Cell Phone numbers list must be correct and in every safety boat

## **SAFETY BOAT EQUIPMENT**

- The following equipment will be present in each of the safety boats:
  - 4 lifejackets
  - Heaving line
  - Whistle – all the umpires will have a megahorn
  - Bailer or sponge to be used in the event of swamping or a rowing shell taking on a large amount of water.
  - Blankets – silver or other
  - Ladder
  - Contact numbers of chief umpire, safety officer, other safety boats, regatta chair, regatta office number
  - Paddle(s)
  - Toolkit

## **EVACUATION PLAN**

- In the event there is a need to evacuate the waterway, direction will be provided by the Chief Umpire to the chase boat umpires and safety boat drivers
- Chase boats will direct racing skulls. Safety boat drivers will direct skulls rowing up the course or in the marshalling area
- Boats will be directed to the nearest exit point. Either rowing club dock or the launch ramp near the start line. Only if directed, there is another ramp located past the bridge and marina on the south side of the shore by the gas station
- A roll call of all athletes brought off the water, and all coaches will be required
- If the entire park area is to be evacuated, regatta officials and attendees will follow directions provided by Emergency Response and Metro Parks Officials
- The easily identifiable muster point for the regatta will be the grassy area where the trailers are parked closest to the entrance to the park.

## **INCIDENT REPORT**

- Following the conclusion of the events the Safety Advisor, Chief Umpire and Regatta Chair, must prepare a report detailing all incidents and actions taken to prevent a recurrence. The appropriate people involved in the emergency or incident should be involved in the writing of this report