



# Illinois Collegiate and Junior Rowing Invationals Regatta Vendor Application

35 Liberty Rd, Farmer City, IL 61842



*The Illinois Collegiate and Junior Invationals, held by the Illinois Rowing Association (ILRA) will host hundreds of athletes and spectators from 20+ schools and clubs across the Midwest. The venue features a large parking lot adjacent to the team tent area where vendors and food trucks will be able to set up.*

YES, my business, \_\_\_\_\_, would like to register as a vendor for the **Illinois Collegiate and/or Junior Rowing Invationals on April 16 and April 23, 2022.**

Please complete and submit this application to the Regatta Director at [bill.grier@illinoisrowingassociation.com](mailto:bill.grier@illinoisrowingassociation.com).

This application is being reviewed and completed by:

Name: \_\_\_\_\_ Title within organization: \_\_\_\_\_

**My business is a:**

- Home Business       For-Profit Corporation       501(c)3 Nonprofit       Government Agency

\*Please note that utilities (electricity, water, etc.) are not available at the venue. Any needs, including tents, tables, and/or chairs must be provided by the vendor/exhibitor.

**My Business would like to participate on (select all that apply):**

- Saturday, April 16 – Annual Illinois Collegiate Rowing Invitational  
 Saturday, April 23 – Illinois Junior Rowing Invitational

**My exhibit includes:**

- Merchandise Sales       Information distribution  
 Food sales       Activity  
 Other (describe): \_\_\_\_\_

All vendors who intend to sell food or merchandise are also required to file a Temporary Permit to Sell with the Illinois Department of Natural Resources at least 30 days prior to the event and abide by all DNR regulations.

<https://www2.illinois.gov/dnr/Parks/Camp/Documents/PermitToSell.pdf>

**Vendor/Exhibitor Fees:**

*Fees are waived for vendors who are only participating in food sales for this year.*

- 10' x 10' space for tent - \$50/day  
 10' x 20' space for tent - \$75/day  
 Food truck – no fees if only participating in food sales, otherwise \$50/day

(Please write checks payable to “Illinois Rowing Association”)

(PayPal or Venmo are also accepted: [illinoisrowingassociation@gmail.com](mailto:illinoisrowingassociation@gmail.com))

Exhibit Title: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business/Facebook/Twitter Page: \_\_\_\_\_

**Please Note:**

- In order for the Regattas to begin on time, vendors will need to be parked and onsite by 6:15 a.m.
  - Two weeks prior to the event(s), vendors/exhibitors will receive additional information from the Illinois Rowing Association via email, including specific setup & teardown times and directions to the venue.
  - Vendors/exhibitors will be required to provide proof of insurance.
  - Vendors/exhibitors may not sell or distribute alcoholic beverages.
  - Vendors/exhibitors must staff their own booths during the regattas.
  - Vendors/exhibitors are responsible for their own display, materials, cash, valuables, and any other property. Neither the ILRA, nor the IDNR, will take responsibility for any items on the premise.
  - All materials/activities must be confined to the area behind or beneath your tent/table.
  - Trash receptacles will be provided throughout the venue.
  - The ILRA will not be responsible for anything left behind after teardown.
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- I acknowledge that this is an outdoor event and will adapt accordingly.
  - I acknowledge that the ILRA is not responsible for my property, including any theft or damage.
  - I acknowledge that the ILRA is not responsible for collecting or reporting sales tax.
  - I acknowledge that the ILRA is not responsible for guaranteeing the sale of any merchandise.

Please list any additional requests: \_\_\_\_\_

Any questions, please contact Bill Grier, Regatta Director at [bill.grier@illinoisrowingassociation.com](mailto:bill.grier@illinoisrowingassociation.com).

**My signature below is my business's acceptance of all provisions listed above and those to be provided in the future. I understand and agree to be bound by them:**

Business Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_