

How to Create an Account

1. Go to www.regattacentral.com
2. Click the '**Join**' link located in orange box at the top of the page
3. Click the '**Select Club/Team...**' link
 1. Select the country in which your club is located using the '**Country**' drop down menu
 2. Start typing the name of your team or club in the search box
 1. If you compete as an Unaffiliated athlete select the '**Unaffiliated**' option and click '**OK**' at the bottom of the window
 3. Click on the name of your club to highlight it then click '**OK**'
 1. If the club or team is not listed:
 1. Try simplifying the search terms to expand the list of options (i.e., "Anytown" instead of "Anytown Rowing Club")
 2. If the club or team is still not listed click the '**New Team or Club**' tab to add it to our database
4. Fill in the rest of your account information and click '**Create My Account**'
5. Next you will need to select regattas to add to your calendar. Select any regattas you are interested in, or to which you may want to submit entries. You can also add regattas to your calendar later. Click '**OK**' when you are done selecting regattas.

How to Submit Entries

1. Login using the orange box at the top of the screen if you have a RegattaCentral Username and Password
 1. If you forgot your Username or Password click '**Login**' in the orange box. Use the '**username**' link to request that your username be sent via email. Use the '**password**' link to request that a link be sent via email to reset your password.



The image shows a login form with the following elements:

- Top navigation: 'Login' (orange button) and 'Join' (orange button).
- Social media icons: Facebook and Twitter.
- Form fields: 'Username' and 'Password' text boxes.
- Checkbox: 'Keep me logged in'.
- Buttons: 'Login' and 'cancel'.
- Link: 'Forgot your username or password?' (blue text).

2. Click the '**add regatta**' link located in the '**Regatta Calendar & Entries**' box on the left side of your screen to add regattas on your calendar
 0. You can choose regattas you want to register and submit entries for, or you may choose regattas that you want to easily access. Once added to your calendar the regatta will be saved in your account.
3. Click on the '**register**' link to the right of the club or team you wish to register under
 0. Click [here](#) for directions if you wish to register under an affiliation that is not yet listed
4. This will bring you to the **Registration Form** section. Enter or confirm your contact information and click '**Save**'
5. Click the '**Submit Entry**' link on the **My Entries** page to view the list of available events

6. Click the '**Submit Entry**' link for the desired event
7. Complete the **Entry Form** and click the '**Save**' button

Further instruction on submitting an entry is available [here](#).

There are various options for entering the TYRA 2K.

TYRA 2K Entry Options

- 1) Entry in the individual 2K event only - \$25
- 2) Entry in the TYRA 2K WOD event - \$15
- 3) Entry in the individual 2k event and the TYRA 2K WOD - \$35
- 4) One team entry (team of 4) - \$60
- 5) **Best value:** Entry in individual 2K, TYRA 2K WOD and a team entry for 4 athletes - \$150. (i.e. all 4 people in your team can do all three events)

Instructions: Submitting an Entry

1. Go to www.regattacentral.com and click '**Login**' to enter your Username and Password
2. Click the '**add regatta**' link located in the '**Regatta Calendar & Entries**' box on the left side of your screen to add regattas on your calendar
 1. You can choose regattas you want to register and submit entries for, or you may choose regattas that you want to easily access. Once added to your calendar the regatta will be saved in your account.
3. Click on the '**register**' link to the right of the club or team you wish to register under

Regatta Calendar & Entries [add regatta](#)

Upcoming Previous

This year

Sydney International Rowing Regatta Mon, Mar 23

[overview](#) | [competition](#)

Anytown	register
Test - RC	register
TestOrg716	register
Unaff. (CAN)	register
Unaff. (USA)	register
Upper Arlington	register

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2. Click [here](#) for directions if you wish to register under an affiliation that is not yet listed
4. Alternatively, you can access the **Registration Form** and submit entries through the regatta's page as well



2014 Anytown Demo Regatta

Dec 27, 2014 » sprint » Any Lake » Columbus, OH (USA)

Hosted By Anytown Rowing Club

i INFORMATION

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Results

R REGISTRATION

Dates & Deadlines

Rules & Eligibility

Registration Form

My Entries

My Invoice

Waiver

View

Edit

This is information

View

Edit

Website	http://www.yahoo.com
Host/LOC	Anytown Rowing Club
Contact	Traci Stocker
Email	elena@regattacentral.com
Phone	n/a
Chief Referee	Not yet posted
Juniors	Yes
HS/Scholastic	Yes
Collegiate	Yes
Open	Yes
Masters	Yes
Elite	Yes
Adaptive	Yes
Entry Fees (USD)	
	Eights \$80.00
	Fours/Quads \$60.00
	Doubles/Pairs \$35.00
	Singles \$20.00

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5. This will bring you to the **Registration Form** section. Enter or confirm your contact information and click 'Save'

6. Click the '**Submit Entry**' link on the **My Entries** page to view the list of available events

Club [New Club...](#) *make sure you see the

Registration is **OPEN**

- Standard Registration: Dec 1, 2014 to Mar 31, 2015

Entries	Waitlist Requests
Submit Entry	
You currently have no entries. Click the above link to submit an entry.	

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7. Click the '**Submit Entry**' link for the desired event
8. Complete the **Entry Form** and click the '**Save**' button
9. You will be directed to this page after submitting, you can go to the payment page, submit another entry in the same event, or submit an entry in a different event:

i INFORMATION

- Overview
- News
- Contacts
- Sponsors
- History
- Venue
- Volunteer
- Event List
- Clubs
- Entries
- Heat Sheet/Draw
- Results

✓ Your entry has been submitted

What would you like to do next?

- submit another entry in this event: Mens 1x (UNDER 17 AGE Model)
- **Submit another entry in a different event**
- Finish the registration process
 - **View my invoice & Submit Payment**

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Submitting Waivers For Your Athletes

Waiver Instructions and Status

This regatta requires its own waiver or other releases (e.g. photo release, etc).

First things first:

- Review your club roster to make sure it includes all athletes who may be competing.
- **Names and birthdates must be correct.** Invalid names or birthdates will delay proper submission of waivers and may result in ineligibility.

Instructions:

1. Waivers can be completed at <https://waivers.regattacentral.com/tyra2016/>. Forward this link to all competitors you have registered in entries.
2. If you have submitted entries, you can login and review the waiver status reports on the [Waiver Instructions & Status](#) page.