



# HEAD RACE CHAMPIONSHIP OF AUSTRALIA

## Information to Competitors

The 2017 Melbourne Head incorporating the Head Race Championship of Australia has been expanded to 65 events featuring all boat classes including Eight, Octo Scull, Four, Quad Scull, Pair, Double Scull and Single Scull. The Melbourne Head is open to School, Open, Club, Masters and Mixed Categories. The time trial format will be run over the spectator friendly 3.5km Yarra River Course from Herring Island to MUBC with four brackets of racing over the morning and early afternoon, providing competitors the opportunity to compete in more than one event.

The following Information to Competitors provides an overview of the key aspects of 2017 Melbourne Head.

### 1.0 IMPORTANT DATES

The 2017 Melbourne Head, incorporating the Australian Head Race Championship, will be held on **Saturday 18<sup>th</sup> November 2017**

Closing of Entries	11.59pm on Sunday <b>12<sup>th</sup> November 2017</b>
Pick up Bow Numbers from MUBC	5.00 to 6.00pm on Friday 17 <sup>th</sup> November 2017 After 7.00am on Saturday 18 <sup>th</sup> November 2017

### 2.0 ENTRIES

Melbourne Head entries are via Regatta Central [https://www.regattacentral.com/regatta/?job\\_id=5319](https://www.regattacentral.com/regatta/?job_id=5319)  
(See **Appendix A** for entry processing instructions and **Appendix B** for adding new athlete)

#### 2.1 Seat Fees

Fees for the 2017 Melbourne Head are as follows

- General Seat Fee: \$25.00
- Junior Seat Fee: \$8.50 (*applies to Quad Scull and Fours events for Year 8 and Year 9*)

Payment is not required at the time of entry. Clubs will be billed through Rowing Victoria after the regatta.

### 3.0 EVENTS

The 2017 Melbourne Head has been enhanced to include 3 new events (Alumni Eight, Male School Double Scull and Female School Double Scull), providing more racing opportunities for participants.

Additionally the regatta has been expanded to 4 brackets providing competitors more flexibility in racing in multiple events on the day

## Draft Event Schedule

Event #		Time	Event Code	Event	Distance	Comment
		8:10 AM		Coxswain's meeting		
1	Bracket 1	8.45 AM	MO2-	Men's Open Pair	3.5km	
2			MO1X	Men's Open Single Scull	3.5km	
3			WO2-	Women's Open Pair	3.5km	
4			WO1X	Women's Open Single Scull	3.5km	
5			MSch8+O1	Men's School Eight Open Div. 1	3.5km	
6			MSch8+O2	Men's School Eight Open Div. 2	3.5km	
7			MSch8+O3	Men's School Eight Open Div. 3	3.5km	
8			MSch8+Y9	Men's School Eight Y9	3.5km	
9			MM8+	Men's Masters Eight	3.5km	
10			MM4X	Men's Masters Quad Scull	3.5km	
11			WSch8+O1	Women's School Eight Open Div. 1	3.5km	
12			WSch8+O2	Women's School Eight Open Div. 2	3.5km	
13			WSch8+O3	Women's School Eight Open Div. 3	3.5km	
Break		10:00 AM		Break		
14	Bracket 2	10:40 AM	MO4-	Men's Open Four	3.5km	
15			MO2X	Men's Open Double Scull	3.5km	
16			WO4-	Women's Open Four	3.5km	
17			WO2X	Women's Open Double Scull	3.5km	
18			MClub8+	Men's Club Eight	3.5km	
19			X8+	Mixed Eight	3.5km	
20			WClub8+	Women's Club Eight	3.5km	
21			Alumni 8+	Alumni Eight	3.5km	New Event
22			MSch4X+	Men's School Coxed Quad Scull	3.5km	
23			WSch4X	Women's School Coxed Quad Scull	3.5km	
24			WM4X	Women's Masters Coxless Quad *	3.5km	] Combined ] Event
25			WM4X+	Women's Masters Coxed Quad *	3.5km	
26			MClub2X	Men's Club Double Scull	3.5km	
27			WClub2X	Women's Club Double Scull	3.5km	
28			WM4-	Women's Masters Coxless Four *	3.5km	] Combined ] Event
29			WM4+	Women's Masters Coxed Four *	3.5km	
Break		11:30 AM		Break		
30	Bracket 3	12:00 PM	MO8+	Men's Open Eight	3.5km	
31			WO8+	Women's Open Eight	3.5km	
32			MO4X	Men's Open Quad Scull	3.5km	
33			WO4X	Women's Open Quad Scull	3.5km	
34			MClub4X+	Men's Club Coxed Quad Scull	3.5km	
35			WClub4X+	Women's Club Coxed Quad Scull	3.5km	
36			X4X	Mixed Coxless Quad Scull *	3.5km	] Combined ] Event
37			X4X+	Mixed Coxed Quad Scull *	3.5km	
38			MSch4+	Men's School Coxed Four	3.5km	
39			MSch2X	Men's School Double Scull	3.5km	New Event
40			WSch2X	Women's School Double Scull	3.5km	New Event
41			MSch4X+Y9	Men's School Coxed Quad Yr. 9	3.5km	
42			MSch4+X8	Men's School Coxed Quad Yr. 8	3.5km	
43			MSch4x+82	Men's School Coxed Quad Yr. 8 Div. 2	3.5km	
44			WSch4X+Y9	Women's School Coxed Quad Yr. 9	3.5km	
45			WSch4X+Y9	Women's School Coxed Quad Yr. 9 Div2	3.5km	
46			WSch4+Y9	Women's School Coxed Four Yr. 9	3.5km	
47			WSch4+Y8	Women's School Coxed Four Yr. 8	3.5km	

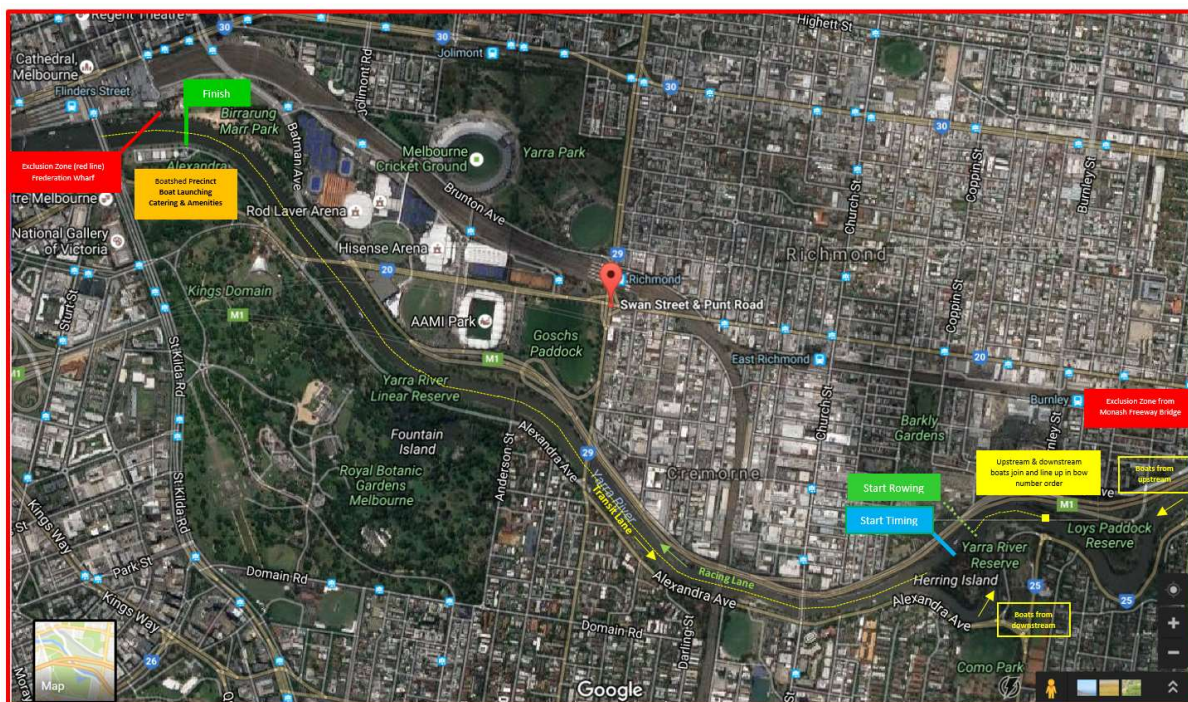
48			WSch4x+82	Women's School Coxed Four Yr. 8 Div. 2	3.5km	
Break		1:00 PM		Break		
49	Bracket 4	1:30 PM	X8X+	Mixed Coxed Octo	3.5km	
50			WM8+	Women's Masters Eight	3.5km	
51			MM4-	Men's Masters Coxless Four *	3.5km	] Combined ] Event
52			MM4+	Men's Masters Coxed Four *	3.5km	
53			MClub4+	Men's Club Coxed Four	3.5km	
54			WClub4+	Women's Club Coxed Four	3.5km	
55			WSch4+	Women's School Coxed Four	3.5km	
56			WSch4X+Y8	Women's School Coxed Quad Yr. 8	3.5km	
57			MM2X	Men's Masters Double	3.5km	
58			MSch1X	Men's School Single Scull	3.5km	
59			MClub1X	Men's Club Single Scull	3.5km	
60			MM1X	Men's Masters Single Scull	3.5km	
61			WM2X	Women's Masters Double Scull	3.5km	
62			WSch1X	Women's School Single Scull	3.5km	
63			WClub1X	Women's Club Single Scull	3.5km	
64			WM1X	Women's Masters Single Scull	3.5km	
65			PC2X	Parent & Child Double Scull	3.5km	

\* Combined coxed and coxless events will be handicapped

The Schedule is Draft and Final Times will be issued on Thursday 16<sup>th</sup> November 2017

#### 4.0 REGATTA COURSE

The Melbourne Head course is 3,500m in length and fully buoyed from the start at the top end of Herring Island through to the finish line at the City Boatshed Precinct in front of MUBC (Boathouse Drive).



The river will be closed for the regatta to all but competing crews and rescue boats, with an exclusion zone in place from Monash Freeway Bridge heading downstream to Federation Wharf (just upstream of

Princes Bridge). This closure will start at 6:00am and finish at 4:00pm, so there will be no training on the course on the morning of Saturday 18<sup>th</sup> November 2017.

The normal river traffic pattern will apply, with the racing lane being on the northern side of the river, and a single file access lane from the finish, past the sheds to the start on the southern side. These two lanes will be divided by a line of orange buoys. This line must not be crossed at any time

## 5.0 CAR PARKING AND TRAILER PARKING

**BOAT HOUSE DRIVE WILL BE CLOSED from 5am on Saturday morning**, so competitors and spectators should make alternate arrangements for parking. The car parks at Southbank are probably the best option.

Access will be provided for boat trailers. **Clubs and Schools requiring boat trailer access to the City Boatshed Precinct will need to nominate this requirement via the Registration Page on Regatta Central when they are completing their entries.** The time the trailer is being brought in together with the number of boats on the trailer are also required to be nominated

## 6.0 COMPETITION INFORMATION

### 6.1 Regatta Rules

The regatta is a time trial. There will be a running start with boats called up at 10 second intervals and the timing starting at the line a little downstream. Once on the course, boats being overtaken (following boat within one length) must yield the racing line. The buoys must not be crossed at any point. A time penalty will be applied to any crew that does not yield to an overtaking crew or if a crew crosses the buoy line. The river closure ends at Federation Wharf just before Princes Bridge and there may be ferry traffic in that area. Normal navigation rules apply immediately you cross the finish line.

This year, with the Swan Street Bridge works being undertaken, one of the arches will be closed for the regatta. Accordingly with only two arches available, the south-side arch will be used as the transit lane and the north-side arch for racing. The buoying line will be adjusted to suit. Given the narrowing of the race course either side of the bridge there will be “no passing zones” in place upstream and downstream of the Swan Street Bridge. Full details will be provided in the *Information to Coxswains* which will be issued on Thursday 16<sup>th</sup> November 2017.

### 6.2 Competitor's Briefing

A Competitor's Briefing will be held at MUBC at 8.10am on Saturday morning (18<sup>th</sup> November)

### 6.3 Bow Numbers

Bow numbers will be assembled in Club and School packs. These packs will include both bow numbers and bow back numbers, the latter which are to be pinned to the back of the bow seat rower. The bow number packs can be collected from MUBC by a representative of each Club and School at two times, either:

- Friday 17<sup>th</sup> November between 5.00 and 6.00pm; or
- Saturday 18<sup>th</sup> November after 7.00am

Each club and school will need to nominate the time that they will be collecting their bow number packs on the Registration Page when they complete their entries on Regatta Central.

There is no requirement for a bow number deposit, however it is the responsibility of the Club or School to distribute the bow numbers and ensure their return. Bow numbers can be returned to a bow number box at MUBC after the event. Any club or school that does not return a bow number will be charged \$20.00 for each missing bow number.

#### 6.4 School Entries

The new program provides increased opportunities for school participation over the 3.5km course. Below is a table that summarises the school events available over the four brackets of racing.

<b>Bracket</b>	<b>Male</b>	<b>Female</b>
Bracket 1	MSch8+O1, MSch8+O2, MSch8+O3, MSch8+Y9	WSch8+O1, WSch8+O2, WSch8+O3,
Bracket 2	MSch4X+	WSch4X+
Bracket 3	MSch4+, MSch2X, MSch4X+Y9, MSch4X+Y8, MSch4X+Y82	WSch2X, WSch4X+Y9, WSch4X+Y92, WSch4+Y9, WSch4+Y8, WSch4+Y82
Bracket 4	MSch1X	WSch4+, WSch4X+Y8, WSch1X,

A Junior Seat Fee of \$8.50 applies to Quad Scull and Fours events for Year 8 and Year 9.

#### 6.5 The Draw

The Final Event Draw will be posted on Regatta Central on Friday 17<sup>th</sup> November 2017

#### 6.6 Handicapping

Handicapping will be applied to

- All Masters Events;
- Events that include coxed and coxless boats;
- The Mixed Coxed Octo; and
- The Parent and Child Double Scull.

Handicapping for these events will be published on Friday 17<sup>th</sup> November 2017

#### 6.7 Launching and Boat Movement to the Start

There will be significant boat traffic over the morning of the Melbourne Head. The staging in the City Boatshed Precinct will be divided into four zones during these times of heavy traffic:

- Opposite Richmond Rowing Club and Melbourne Rowing Club- crews coming in
- Opposite Mercantile Rowing Club and Melbourne Grammar - crews going out
- Opposite Banks Rowing Club and Yarra Yarra Rowing Club – crews coming in
- Opposite MUBC – crews going out

Melbourne Head crews must be in the marshalling area just upstream of Herring Island 10 minutes before the start time for their class, so they will need to leave the city boatsheds 40 minutes before their start time.

The access lane from the City to the start will mostly be single file, so crews should avoid stopping, rowing part crew or otherwise holding up other crews unless necessary for safety reasons. Crews rowing up the transit lane should use the southern arches of all the bridges INCLUDING THE CREMORNE RAILWAY BRIDGE. No boat is to cross the buoy line.

Crews boating from the City will leave the staging in bow number order and will be expected to sort themselves into start (numerical) order before reaching Herring Island, with crews taking a normal anti clockwise course around the island. Once in order, crews will need to wait on each side of the river until instructed to continue upstream to the Powerhouse Landing where they will turn around the designated turning buoy. Crews boating from Wesley and Powerhouse will need to join into the upstream line of traffic in correct starting order. Crews boating from upstream of Grange Road will need to join the procession to the start just upstream of the



Powerhouse Landing, in numerical order, and wait for the instruction to proceed into the start beside Herring Island. **Boats are to assemble into and remain in numerical order as they move toward the start.**

*Refer to the Melbourne Head Start Line Set up, below which illustrates the traffic flow around the start line*



## 6.8 Results and Presentations

Preliminary results from each event will be available on the REGATTA CENTRAL APP RC within 10 to 15 minutes of the completion of the event. The RC APP can be downloaded on your smartphone. The RC APP also provides entry and event details.

Final results are generally published and announced at MUBC within an hour of completion of each event.

Winning crews for each event will be presented with a medal and “Winners T-shirt” as the regatta proceeds, with the presentations taking place on the balcony at MUBC after the final result for their event is published. Winning crews should make themselves known to the Regatta Secretary once their results are final for their presentation.

## 7.0 SPECTATOR SERVICES

### 7.1 Catering and Merchandise

Catering and merchandising will be available in the City Boatshed Precinct:

- Strathcona BBQ and Muffin Stall selling egg and bacon rolls, hamburgers, veggie burgers, sausages, as well as muffins, cakes, slices and an assortment of drinks
- Caffè Alfresco selling coffee, hot chocolate and drinks
- The Regatta Shop selling their range of rowing merchandise as well as a range of 2017 Melbourne Head merchandise

## **7.2 Spectator Viewing**

The Melbourne Head has many viewing opportunities for spectators:

- View the finish of the race at the City Boatshed Precinct which provides full amenities, merchandise and catering
- View the race from the bridges that the race passes through – Morrell Bridge provides the best viewing
- View the last stages of the race from the embankment between Swan Street Bridge and the Finish Box
- View anywhere along the bike track – walking or riding a bike. Noting this year that the bike track closures at the Swan Street Bridge due to the bridge widening works

*Thanks for your support of the 2017 Melbourne Head. We are looking forward to a great day of racing*

## APPENDIX A

### ENTERING VIA REGATTA CENTRAL

#### Making an Entry via Regatta Central

To access the athlete data to make an entry, **individuals will need to login to an existing Regatta Central account or create a new account.** If you have previously used Regatta Central to submit regatta entries, go to [www.regattacentral.com](http://www.regattacentral.com) and login to your existing account.

Proceed to **Step 1** under “*Submitting an Entry*” below.

If you have not previously submitted entries through RC, follow the steps below to create an account:

- I. Go to [www.regattacentral.com/signup](http://www.regattacentral.com/signup)
- II. Click the **Sign Up** in the orange box in the top right corner of the page
- III. Complete the New Account fields and click “**Create My Account**”

Once the account is created, a pop-up box will appear that will allow you to add regattas to your RC calendar. Proceed to **Step 2** under “*Submitting an Entry*” below.

#### Submitting an Entry

Once you have logged into your account, you will be able to submit entries by following these steps:

1. Click the 'Add Regatta' link located in the 'Regatta Calendar & Entries' box on the left side of your screen to add regattas on your calendar
2. Click the 'Register' link to the right of your club
3. Complete the Registration Form (including boat trailer requirements and bow number pick up) and click 'Save'
4. Click the 'Submit Entry' link beside the desired event
5. Complete the **Entry Form** and click the 'Save' button
  - a. If you are submitting a composite crew, you must *Add* all the clubs to the **Entry Description** section first. Otherwise, the user will not be able to find the athlete when entering the line-up.

The screenshot shows the 'Event 16: Mens HS 8+ RegattaCentral Trophy' entry form. The 'Entry Description' section is highlighted with a red box. It contains the text 'Affiliation(s): Test - RC (TEST - RC) remove' and a link 'Add Club/Team...'. To the right of this text is a link 'Need to change club name or abbreviation?'. Below the 'Entry Description' section is a 'Rank' dropdown menu set to 'A' and a link 'What is an entry's rank?'. Below the 'Rank' section is the 'Athletes' section, which includes fields for 'Cox', 'Stroke', and '7' (likely a boat number), each with a prompt 'Enter and select athlete name'.

6. Select 'Submit another entry in this event' or 'Submit another entry in a different event' to submit more entries
7. If you are finished submitting entries, no further action is needed as payment is not required at the time of entry.



## APPENDIX B

### ADDING A NEW ATHLETE

If you have a new athlete that is not currently listed on Regatta Central, you can add this athlete to the roster and submit an entry for that athlete. There are two ways an athlete can be added to a team roster:

#### 1) On the roster page for the team:

- Click the **'roster'** link beside the team in the **Affiliations** box in the upper right corner of the account homepage



- Click **'Add'** in the tool bar of the roster



- Complete the required information on the **Athlete Detail** page
- Click **Submit**

## 2) On the regatta entry form:

- Type the name of the athlete in the appropriate Seat



The screenshot shows a web form for regatta entry. At the top, there is a link 'Add Club/Team...'. Below it is a 'Rank' dropdown menu set to 'A'. The 'Athletes' section contains a 'Stroke' field with 'John Doe' entered and highlighted in yellow, and a 'Bow' field with the placeholder text 'Enter and select athlete name'. Below the athletes section is a 'Coach (optional)' section with a link 'Add Coach'.

- If no match is found, hit **Enter** or click somewhere else on the page
- Complete the '**Athlete**' pop-up and click OK



The screenshot shows a pop-up form titled 'Athlete' overlaid on the main entry form. The pop-up contains the following fields: 'First Name' (John), 'Last Name' (Doe), 'Gender' (Male), and 'Birth Date' (dd/mm/yyyy). There are 'OK' and 'Cancel' buttons at the bottom. A note in the background of the pop-up reads: 'Please verify the birthdate and spelling of this athlete's name before clicking "OK". NOTE: Team administrators may be notified when a new athlete record is created.' The main form in the background shows the 'Eligibility & Requirements' section and the 'Athletes' section with 'John Doe' entered in the 'Stroke' field.